



Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,
Weetwood

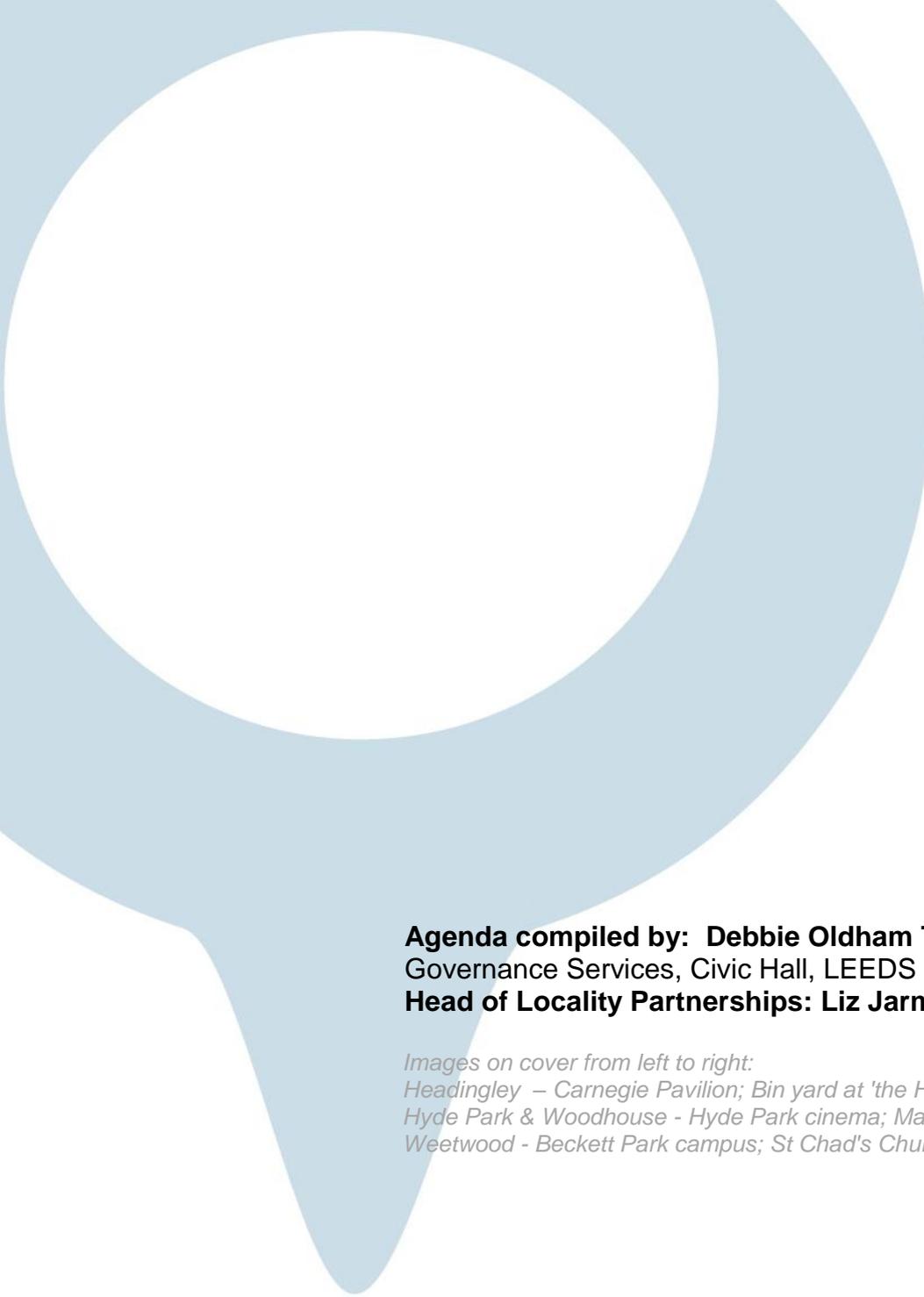
**Meeting to be held in Holy Name of Jesus Catholic
Church Hall 52 Otley Old Rd, Leeds LS16 6HW**
Wednesday, 6th March, 2024 at 6.00 pm

Councillors:

- | | |
|-------------------|--------------------------------|
| A Garthwaite | - Headingley and Hyde Park; |
| A Hannan | - Headingley and Hyde Park; |
| J Pryor | - Headingley and Hyde Park; |
| J Akhtar | - Little London and Woodhouse; |
| K Brooks | - Little London and Woodhouse; |
| A Marshall-Katung | - Little London and Woodhouse; |
| E Flint | - Weetwood; |
| J Heselwood | - Weetwood; |
| I Wilson | - Weetwood; |

Please do not attend the meeting in person if you have symptoms of Covid 19 and please follow current public health advice to avoid passing the virus onto other people.





Agenda compiled by: Debbie Oldham Tel: 0113 37 88656
Governance Services, Civic Hall, LEEDS LS1 1UR
Head of Locality Partnerships: Liz Jarmin

*Images on cover from left to right:
Headingley – Carnegie Pavilion; Bin yard at 'the Harolds'
Hyde Park & Woodhouse - Hyde Park cinema; Makkah Masjid Mosque
Weetwood - Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	
6			<p>MINUTES - 13TH DECEMBER 2023</p> <p>To confirm as a correct record, the minutes of the meeting held on 13th December 2023.</p>	7 - 12
7			<p>OPEN FORUM</p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>LIFE LONG LEARNING</p> <p>This report introduces the presentation from the University of Leeds Lifelong Learning Centre. The purpose of which is to show members of the Inner North West Community Committee and residents in attendance what is on offer at the centre.</p>	13 - 20

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Headingley and Hyde Park; Little London and Woodhouse; Weetwood		<p>DISCUSSION TOPIC - REVIEW OF 2023/24 FUNDED PROJECTS</p> <p>The report introduces the review of 2023/24. A number of projects funded by the Inner North West Community Committee from across the 3 wards of the Inner North West have been invited to discuss their projects, the impact of the Inner North West Community Committee funding and plans for 2024/25.</p>	21 - 22
10	Headingley and Hyde Park; Little London and Woodhouse; Weetwood		<p>INNER NORTH WEST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>The report of the Head of Locality Partnerships provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.</p>	23 - 32
11	Headingley and Hyde Park; Little London and Woodhouse; Weetwood		<p>INNER NORTH WEST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	33 - 44
12	Headingley and Hyde Park; Little London and Woodhouse; Weetwood		<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2024/2025</p> <p>To receive the report of report of the City Solicitor which requests Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.</p> <p>VENUE AND MAP</p> <p>Holy Name of Jesus Catholic Church Hall 52 Otley Old Rd, Leeds LS16 6HW</p>	45 - 48 49 - 50

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

INNER NORTH WEST COMMUNITY COMMITTEE

WEDNESDAY, 13TH DECEMBER, 2023

PRESENT: Councillor I Wilson in the Chair

Councillors E Flint, A Garthwaite,
A Hannan, J Heselwood, A Marshall-
Katung and J Pryor

25 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

26 Exempt Information - Possible Exclusion of Press and Public

There were no exempt items.

27 Late Items

There were no formal late items. However, there was supplementary information in relation to Agenda Item 8 - Finance Report for two Wellbeing Fund applications which had been considered by Members at a pre-meeting.

28 Declaration of Interests

No declarations of interests were made at the meeting.

29 Apologies for Absence

Apologies for absence were received on behalf of Councillors Ahktar and Brooks.

30 Minutes - 27th September 2023

RESOLVED – That the minutes of the previous meeting held on 27th September 2023, be approved as a correct record.

31 Discussion Topic - Love Where You Live

This report introduced the discussion topic of Love Where You Live. Officers from Anti-Social Behaviour Team, Leedswatch and Cleaner Neighbourhoods provided information based on activities in LS6.

The officers present highlighted the following points:

- The Noise Service and the Anti-Social Behaviour Team had created a dedicated service in 2021 to combat the issues in the LS6 area. They had expanded on the service for the area by adding two more response officers working seven days a week from 5pm to 4am.

- The Universities pay for the service as a solution to curtailing noise issues. Prior to the dedicated team there had been a large number of calls in relation to serious incidents of noise nuisance. It was noted that since 2021 the number of calls had reduced by 60%.
- There had been an improvement in response rates from one hour to 33 minutes.
- Call handling had improved from 45 minutes to 12 minutes.
- Calls had decreased and the service was now getting an 80% approval rating, with customers saying they had a better experience since 2021.
- Leeds Beckett and University of Leeds had extended the service of the Council and it was now locally focused.
- It was acknowledged that there were key points in the university calendar, and these were addressed.
- It was noted that West Yorkshire Police had reported 3 months ago that crime was down in the area by 62%. It was the view that this was due to agencies being more visible.

Cllr Marshall-Katung joined the meeting at 6.30pm during the discussion.

The discussion topic also included a short presentation from Beth a local resident, which highlighted the steps taken to create a community street.

Beth informed the Committee how the Community Street had started by providing the following information:

- She had created a community garden in 2018 for all residents in the street to use. After the student changeover in 2019 the street was such a mess, she had started a bin yard and other permanent residents got involved.
- On arrival all students are greeted and given the 'Welcome to Quarry Place' letter and offered a planter. The letter explains the different recycling methods for glass, food waste and composting. It also provides information about the local area and about being a good neighbour.
- At the end of the students stay second hand kitchen items are collected and left for incoming students to take.
- Leftover food is collected and presented to Rainbow Junction and clothes are distributed to homeless charities.
- Due to the success of the community street, the street now has more permanent residents, and they are actively involved in the project. It was noted that some of the students decided to stay in the street for another year and they also became involved in the project.
- The Committee were advised that there was enthusiasm to roll out the community street idea across the surrounding four streets. There was also interest in this project from other areas of the city.
- In Beeston they have costed a project for a bin yard at £2,100 which is cheaper than the Council can do it. It was noted that bin yards are also good during high winds as the bins are not blown over causing hazards on the pavements.

- It was noted that there were still some issues with landlords fly-tipping, but she thanked the support of the Community Committee for organising community skips to deal with this issue.
- She said that the residents now have good student engagement and are planning a community street event. The community is knitting together and sharing ideas.

The Chair liked the idea of improvement to bin yards in other areas and suggested that the Refuse Team may wish to consider the use this idea for bin yards in similar streets across the city.

Cllr Garthwaite joined the meeting at 6.45pm prior to the start of the table discussions.

Feedback from the table discussions included:

Woodhouse Moor and Woodhouse Park

- More seating was required.
- To make Woodhouse Park more accessible for disabled users. It was noted that one of the residents was organising a walk-through of the park to highlight the issues faced by disabled users. The Chair requested that he be kept up date on the findings.
- To install toilets in the park.
- The road linking the park and the moor is extremely busy and difficult to cross.
- There is a rat problem on Woodhouse Moor with people throwing food for the pigeons.
- There is only one park warden at present.
- There is a lack of signage.
- It was suggested that Parks and Countryside and cleansing be invited to the Committee's sub-group.

Noise nuisance

- It was the view that the user's perspective of the of the call handling and response times was not the same as the information presented by officers.
- It was the opinion of residents that the measuring of noise from a distance or from within a car was not the same as living close to people partying and playing music, especially in the early hours of the morning when any noise is intensified.
- Residents were dismayed at the lack of officers to deal with issues on the Halloween weekend. It was noted that there had not been enough officers that weekend due to illness. Residents were of the view that this should have been communicated to the residents. It was noted that there had been zero calls from the Inner North West area. Residents disputed this data.
- It was the view that although the response time was good the issues were not being dealt with. The Committee was advised that there was no legal requirement to provide an out of hours noise service. It was noted that the measure of noise was subjective, and some officers were more effective than others in dealing with issues.

- Residents were disappointed that the Neighbourhood Helpline had been discontinued last August as it had worked well in conjunction with anti-social behaviour.
- It was suggested that if there is another consultation about the service, residents need to be consulted too.

Hyde Park area

- Hyde Park Christmas which is a free shop of items left by students should be for the Inner North West community in Hyde Park.
- The Committee were informed that the bowling green which was made into a football pitch could not be used by local people as the Sport Students from the university are always using it. It was suggested that signs are put up to say that the pitch is for local people.

Highways

- Residents informed the Committee that there was an issue with vehicles causing obstruction and dangerous parking especially on corners. It was suggested that Highways and Councillors should be informed if this was an ongoing issue in an area and look at parking restrictions. It was also suggested that action days could be organised to address parking issues.

The Chair requested written responses for all issues raised.

RESOLVED – To note the content of the report, the presentations and comments made.

Cllr Flint left the meeting at 7:20pm at the end of this item.

32 Inner North West Community Committee Finance Report

The Head of Locality Partnerships submitted a report that set out the overall delegated budget position for the Community Committee and invited Members to note the latest position, as submitted, and determine the funding applications contained within the report.

The Locality Officer informed the Committee of the following points:

- The Wellbeing Budget has a remaining balance of £13,642.41.
- The Youth Activity Fund has a remaining balance of £1,871.78.
- The Capital Budget has a remaining balance of £9,035.38.
- Community Infrastructure Levy (CIL) has a remaining balance of £39,261.77.
- It was noted that with the agreement of the Chair supplementary information for two Wellbeing Projects should be added to this item for ratification. Minute 27 refers to the applications considered by Members at a pre-meeting.

Wellbeing projects considered and determined as follows:

WELLBEING PROJECTS		
Project	Amount	Determined
Move Mates	£2,517.00	Approved
Your Backyard; Getting Active in Inner North West Funding	£3,800.00	Approved
Soup & More Community Christmas Lunch	£1,000.00	Approved – It was noted that this would now be a lunch provided in the New Year.
Headingley & Ireland Wood Children’s Centre, Psychodynamic Counselling	£5,000.00	Approved - £3,000
Headingley Onwards, Improving Wellbeing through Mindful Photography	£600.00	Approved

RESOLVED –

- a. Details of the Wellbeing Budget position and new applications listed (Table 1) be noted.
- b. That having considered the funding applications submitted to the Committee, all applications, as referenced within the submitted report be determined as set out in the minute above.
- c. Monitoring information of its funded projects (paragraph 17) be noted.
- d. Details of the Youth Activities Fund (YAF) position and new applications listed (Table 2) be noted.
- e. Details of the Small Grants & Skips Budget and new applications listed (Table 3) be noted.
- f. Details of the Capital Budget and new applications listed (Table 4) be noted.
- g. Details of Community Infrastructure Levy (CIL) (Table 5) be noted.

33 Inner North West Community Committee Update Report

The Committee received a report Of the Head of Locality Partnerships which provided an update on the key activities being undertaken by the Communities Team based upon the priorities identified by the Community Committee.

RESOLVED – To note the content of the report.

34 Date and Time of Next Meeting

RESOLVED – To note the next meeting of the Inner North West Community Committee will be on 6th March 2024 at 6pm.

35 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

Residents informed the Committee of the following:

- It was the view that the Open Forum item would better at the beginning of the meeting.
- The Hyde Park Unity Pantomime was to be held on Saturday 16th December.
- A 6 week horticultural experience was being offered to local people on low incomes. Anyone interested should contact the Locality Officer who could put them in contact with Beth.
- Rainbow Junction is open Monday and Thursday and will be offering Christmas Lunch.
- There were lots of events happening at the Left Bank and people should check the webpages.

CHAIRS COMMENT

The Chair thanked everyone for attending the meeting as their views were appreciated. He wished everyone a Happy Christmas.

The meeting concluded at 20:05



Report to **Inner North West Community Committee**

Headingley & Hyde Park, Little London & Woodhouse & Weetwood Wards

Report author: **Marcia Cunningham Tel: 0113 3784105**

Date: **Wednesday 6th March To Note**

Presentation from University of Leeds Lifelong Learning Centre

Purpose of report

1. To introduce the presentation from the University of Leeds Lifelong Learning Centre. The purpose of which is to show members of the INW Community Committee and residents in attendance what is on offer at the centre.
2. A pack of information slides is enclosed

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The Lifelong Learning Centre, University of Leeds

@LeedsUniLLC



1



The Lifelong Learning Centre

- Specialist support for adult learners
- Working to support adults who haven't previously had opportunities to study at University to know more about their options to access Higher Education
- Offer support to current and prospective mature, part-time and Foundation level students, and apprentices.

2

Key Messages

You can go to university at any age/stage in your life

Universities and colleges welcome adult students from diverse backgrounds

Life experience counts

No 'standard' route for an adult to get into higher education; depends on individual experience and qualifications

Finding out about the finance is crucial



3

Community-engaged learning



Negotiated taster sessions on topic useful & relevant to group.

Talks to workers on pathways into HE for adults.

Visits to the university made accessible through help with travel, include lunch & childcare support where possible.

Support community/adult learning organisations where possible through university volunteers & research

4

Advice and Guidance



FREE ADVICE AND GUIDANCE

We offer free, impartial, one-to-one appointments. A specialist guidance officer can give you information on:

- routes into higher education
- financial support
- different course choices
- how to apply.

We understand the thought of university can be a big step to take. We're here to help you throughout your journey.

BOOK YOUR APPOINTMENT NOW

LIFELONG LEARNING CENTRE

UNIVERSITY OF LEEDS

Lifelong Learning Centre UNIVERSITY OF LEEDS

Education Advice & Guidance

- Thinking about your future?
- Interested in returning to education as an adult?
- Looking for flexible education opportunities to fit around your commitments?

Get **FREE** confidential and impartial advice and guidance from the Lifelong Learning Centre!

Choose an option that works for you:

- Face to face
- Telephone call
- Video chat

Lifelong Learning Centre UNIVERSITY OF LEEDS

Do you want to know more about...

- Studying at university as a mature student?
- The different pathways to a degree and what your next steps could be?
- The financial support available to help you study?

We offer advice on...

- How a degree could help your career
- Choosing the right course for you
- Making a successful application

To request an appointment, simply scan the QR code on the right with your device and complete the online application form.

If you are having trouble accessing or completing the online application form, please feel free to contact us and we will be happy to assist.

0113 343 3212
lifelonglearning@leeds.ac.uk
www.leeds.ac.uk/lifelong-learning

Follow us @LeedsUnILLC

5

On campus events and drop in's

Lifelong Learning Centre UNIVERSITY OF LEEDS

ADULT LEARNER Drop-in Thursday 18th April

Thinking about your next steps? Never had the chance to get a degree?

Pop into the Lifelong Learning Centre to learn about studying as a mature student and the support available to help you get back into learning.

"It was a useful event, it definitely changed my ideas about university."

"I liked the information I was given and have a better understanding of how to move forward with confidence."

Turn over for more information and to find out how to book your place!

Lifelong Learning Centre

AN INTRODUCTION TO STUDENT FINANCE

Online & On Campus 6:00pm - 7:30pm
Multiple dates in 2024

SIGN UP FOR OUR NEXT EVENT

6

Extended taster courses

Lifelong Learning Centre

JUMPSTART

Not sure if university is for you?

Try this **FREE** course for a fun and immersive experience of Higher Education.

Jumpstart is run on **Wednesday evenings** from **5:00pm - 7:00pm** for the duration of **8 weeks**. There are **2** additional Saturday morning sessions within this 8 weeks, making it **10 sessions** in total.

SIGN UP NOW

Next course starts **Wednesday 7th February 2024**

UNIVERSITY OF LEEDS



Strength-based approach that builds on life experience and skills:

- Taster sessions & HE information
- Participation from current mature students
- 1:1 support
- Impartial advice & guidance
- Help towards travel costs and learning support

7

Prepare to study: University of Leeds foundation year pathways

Foundation Years progress into a huge range of degrees at the University of Leeds

Full-time foundation years

- ❖ Science
- ❖ Business
- ❖ Social Sciences *
- ❖ Arts and Humanities

Part-time foundation year

- ❖ Preparation for Higher Education course leading to a degree in the social sciences, arts or healthcare.

*The Social Sciences Foundation Year is run by the School of Sociology at the University of Leeds.



8

Lifelong Learning Centre Degrees

The Lifelong Learning Centre offers a range of courses designed for adults, including part-time options and flexible entry requirements.

Adult learners' life and work experience is relevant and valued.

Subjects include:

- ❖ Learning and Teaching with SEND
- ❖ Child and Family Studies
- ❖ Business Management and Leadership
- ❖ Professional Studies – a broad, flexible degree for mature students
- ❖ Chartered Manager (Degree) Apprenticeship BSc
- ❖ Nursing Associate Apprenticeship (Foundation Degree)



9

Student Volunteers

Request university student volunteers with certain skills to support your organisation.

Contact the university's volunteering hub to find out more:

volunteer@leeds.ac.uk



10

LLC social media

- [Facebook](#) (adults can also join our Returning to Study FB Group)
- [Twitter](#) @LeedsUniLLC
- [Instagram](#) leedsunillc
- [YouTube](#) (lots of videos on here with adult students talking about their experiences in education)
- [LinkedIn](#)

[Returning to Study](#) is a Facebook group where LLC staff and adults currently studying at Leeds share useful resources for anyone considering returning to education.

It's a forum for asking questions about what university is like as an adult learner and keeping in touch with others in a similar position.

Feel free to signpost family, friends or any other adults who you know are interested in studying at university!

11



Any questions?

Feel free to contact:

Fiona Chapel

- f.chapel@leeds.ac.uk

Esther Bissell

- e.c.bissell@leeds.ac.uk

0113 343 3212

12



Report to Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse & Weetwood Wards

Report author: Marcia Cunningham Tel: 0113 3784105

Date: Wednesday 6th March To Note

Discussion Topic – Review of 2023/24 Funded Projects

Purpose of report

1. To introduce the review of 2023/24. A number of projects funded by the INW CC from across the 3 wards of the Inner North West have been invited to discuss their projects, the impact of the INW CC funding and plans for 2024/25.
2. A list of invited projects will be available at the meeting.

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Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham

Tel: 07545604317

Date: 6th March 2024

For Decision

Inner North West Community Committee – Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24 .

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. All Inner North West Members were invited to a workshop on 7 November 2017 to consider how they would like to allocate the CIL Neighbourhood Fund in the INW area. As a result of these discussions, it is recommended that any funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled to be allocated across all three wards. Members agreed this recommendation.
9. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
10. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
11. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

12. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

13. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2023/24

The total revenue budget approved by Executive Board for 2023/24 was **£85,460** for the Inner North West Community Committee. **Table 1** shows a carry forward figure of

£59,298.86 which includes underspends from projects completed in 2022/23. The total revenue funding available to the Community Committee for 2023/24 is therefore **£91,813.63**

14. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

15. The Community Committee is asked to note that there is currently a remaining balance of **£13,642.41**. A full breakdown of the projects is listed in Table 1.

Table 1: Wellbeing Revenue 2023/24

	£
INCOME:2023/24	£85,460
Balance brought forward from previous year	£59,298.86
TOTAL AVAILABLE: 2023/24	£ 91,813.63

Ward Projects	£
Small Grants and Skips	£5,000
Community Engagement	£4,000
YAF Summit	£1,200

Community Heroes Event	£2,500
SEND Activity Day	£1,000
Little London Commissioned project for Parents and children	£1850
Woodhouse Moor Tennis Project	£1,780
Hamara Ladies Group at Burley Lodge Centre	£12,234.56
Little London Family Funday	£3,000
CCTV Camera Maintenance	£3,000
Volunteer Training Courses Commissioned	£2,300
Luttrell Summer Activities	£1,900
Hyde Park Unity Day	£6,976
West Yorkshire Police Operation Mineral	£1,900
Room Hire Costs for Money Buddies Sessions	£1,515
Leedswatch CCTV 22/23	£4,000
Leedswatch CCTV 23/24	£7,000
Gateway Church Chillzone Youth Zone	£4,400
Meanwood Valley Partnership Meanwood Walking Festival	£1,430
Trans Non Binary Active	£5,000
Leeds County Guide Association – Girl Guide Recruitment	£500
Barca Leeds Kinder Leeds	£660
Luttrell Place (LCC Housing)	£250
Music House Jam Around the table	£6,090
Wellbeing Village	£250
Little London Voices Family Funday	£700
Woodhouse Community Centre ESOL Group	£150
Jungle Kids October Half Term Project	£400
Little London Community Christmas	£1,000
Wrangthorn Church Family Festive Fun	£575
Thomas Street Skip	£232.30
Move Mates	£2,517
Your Backyard Getting Active in INW	£3,800
Soup & More	£1,000
Mindful Photography	£600
Childrens Centre Psychodynamic Counselling	£3,000
Community Black Achievers 30 th Anniversary Celebration Awards	£700
Totals	£97,198.86
Balance remaining (Total)	£ 4,906.27

New Applications:

Caring Together: £3,300

The grant would subsidise the non-staffing costs of activities and projects to benefit elderly residents from Little London & Woodhouse Ward. These include, Home support, Bereavement Group, Tai Ch Qigong Sessions, Chair Based Exercises, Creative Dance, Pilates, Weekly Café meet up, Film afternoons, Crafting and seaside trips. Match funding has been sought from 5 charitable trusts.

Sabhrang, Vaisakhi Melody in the Community: £1,695

The grant would support the celebration of Vaisakhi bringing communities together for a cultural celebration with food and activities and entertainment. The event will take place at All Hallows on 18th May

Woodhouse Moor Tennis Project: £1,890

This grant would support tennis lessons for adults and children on Woodhouse Moor. For children, 2 weekly tennis lessons of 45 minutes 1 5-8 years and 1 9-13 years from April to September cost £1:50 per lesson. For adults, 2 weekly 1 hour lessons 1 beginner and 1 intermediate, April to September cost £3:50 per lesson. Total 3.5 hours per week.

TCV Cardigan Community Centre- Renovation of Burley Park Train Station: £4,000

The Cardigan Community Centre is in the process of adopting Burley Park Train Station. This grant will support the renovation of the station into an urban green space with new planters for drought resistant plants and 2 bug hotels and new local art works. This will help to make the station a more welcoming and pleasant environment. TCV will lead the project supported by volunteers from the Cardigan Community Centre

LCC Run ADHD Peer Support Group: £1,000

This grant will support a new ADHD Peer Support Group which will meet at The Heart Centre in Headingley. The grant will cover hire costs, speaker costs, refreshments

PHAB: Provision of activities: £465.17

This grant will support the provision of activities and the employment of a community development worker to support the members who are aged from 9 years to 90 years. PHAB is a citywide provision, the requested grant reflects the number of members with INW postcodes.

Sanskar Group: £1,000

This grant would support the provision of activities such as yoga and healthy cookery, advice sessions which will support the health and wellbeing of the older women attending

Kirkstall Festival £1,500

The Kirkstall Festival will take place over the evening of 12th July and the day of the 13th. The annual festival with many stalls and activities attracts local residents from a wide area. Funding is also sought from OW CC (£1,500) in addition to IWCC £8,000.

Little London Food Pantry £935.68

This grant would pay for the yearly hire charges for Little London Community Centre where the pantry has a café, family group, repair café and other advice sessions every Friday.

Total Funding Requested:£15,785.85

Delegated Decisions (DDN)**Monitoring Information**

16. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

17. Monitoring information will be provided for the next committee meeting.

Youth Activities Fund Position 2023/24

18. The total available for spend in Inner North West Community Committee in 2023/24 including carry forward from previous year, was **£32,815**

19. The Community Committee is asked to note that so far, a total of **£33,890** has been allocated to projects, as listed in **Table 2**.

20. The Community Committee is asked to note that there is a balance of £1,871.78 in the Youth Activity Fund. A full breakdown of the projects is available on request.

Table 2: Youth Activities Fund 2023/24

Income	£
Carried forward from previous year 2022/23	£1,200
New YAF budget allocation for 2023/24	£31,615
Schemes approved in previous year to be delivered this year 2020/21	£739.51
Total available budget for this year 2022/23	£32,815

Projects 2023/24	Amount Approved
Art Camp Easter	£1980
Leeds Hyde Park FC	£10,000
Breeze Events (Tinshill & Ireland Wood)	£7,600
Weetwood Youth Project	£4,530
INW Holiday Project	£2,860
Luttrell Childrens Home Summer sports	£1,500
LCC Youth Service Standing Proud Youth Club	£2,620
Headingley Lit Fest Poetry in Primary Schools	£2,800
Total spend against projects	£33,890
Balance remaining	£1,871.78

New Applications:

Leeds Rhinos Multi Sport Camps: £3,750

This grant which is match funded by HAP funding for £3,750, will provide holiday sport provision across the INW taking place in the Easter, Spring Bank and Summer holidays. Leeds Rhinos are working to secure school venues for this provision.

LCC Breeze-2 Breeze Events £7,600

This grant will support the provision of 2 Breeze events in the INW in the summer holidays, venues to be confirmed and agreed

Hyde Park Source Healthy Holidays Rosebank £4,500

This grant will support the delivery of healthy holidays activities over the Easter, May and Summer holidays at Rosebank with lunches provided.

Total Funding requested: £15,850

Small Grants Budget & Skips 2022/23

21. At the last Community Committee on 30 March 2022 ward members approved a ringfence of **£5,000**. There is currently a balance of **-£3,789.93** detailed in **Table 3**.

Table 3: Small Grants & Skips 2022/23

Project	Organisation/Dept	Ward (s)	Amount Approved
PHAB	PHAB	ALL INW	£430.40
Woodhouse Football League		Weetwood	£600
Music Workshops	Irish Arts	Headingley & Hyde Park	£750
Free Little Library	OPAL	Weetwood	£650
New Bus Route	Dales Bus	All INW	£500
Community Theatre	She is.....	Weetwood	£485
Woodhouse Tennis Project	Tennis Project	Headingley & Hyde Park	£165
Commissioned Project: Fun in the Park	INW CC	Headingley & Hyde Park	£620
Commissioned Project: McMillan Fun Day + Summer Activities in Ireland Wood	INW CC	Weetwood	£915
Holiday Activities	Igbo Union	Little London & Woodhouse	£500
Cardio Cricket	Yorkshire Cricket	Headingley & Hyde Park	£1000
Summer Activities	Opal	Weetwood	£892
Caravan Holiday	Luttrell Childrens Home	Weetwood	£850
Skip Oatland Drive	INW CC	Little London & Woodhouse	£223
Skip Lovell Park View	INW CC	Little London & Woodhouse	£195.23
Skip Lovell Park Hill	INW CC	Little London & Woodhouse	£223
Skips x 2 Iveson Rise	INW CC	Weetwood	361.30
Totals			£8,789.93

Small Grant & Skips Balance	£-3,789.93*
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For the remainder of the 23/24 financial year small grants and skips will no longer be ringfenced but will shown under the main wellbeing pot alongside large grants.

Capital Budget 2023/24

The Inner North West has a capital budget balance of **£9,035.38** to spend, as a result of capital injections and project spend. Members are asked to note the capital allocation in **Table 4**.

TABLE 4: Capital 2023/24

	£
Starting total	£25,998.32
Capital Injection October 2021	£2,900
Stepping up to Melville Place	£4,344
All Hallow Church	£7,000
Raynel Garth Lighting Project	£3,887.04
Lovell Park View Fencing	£1,700
Capital Injection May 2022	£5,500
Vineyard Church Food Pantry	£2,767
Springbank Primary School Storytelling Chair	£810.60
Capital Injection October 2022	£2,900
Little London Football Club	£900
Woodhouse Community Centre	£3,575.40
Road Block Sound System	£3,278.90
Capital Injection May 2023	£6,200
Capital Injection October 2023	£3000
Balance remaining	£21,224.13

New Applications

No new applications

Community Infrastructure Levy (CIL) Budget 2023/24

22. The Community Committee is asked to note that an injection of £41,743.33 has been made in 2023 with a total made available to the committee for 2023/24 of 138,469.77 There is currently a remaining balance of **£38,824.77** detailed in **Table 5**.

TABLE 5: CIL 2022/23

	INW (£)
Remaining Balance March 2023	£96,726.44
Injection 1	£41,743.33
Starting Position 2023-2024	£138,469.77
Meanwood Park Play Area	£10,170.00
Ireland Wood Food Pantry	£29,000.00
Silk Mill Play Area	£2,076
The Hollies Tennis Courts	£2,100
Christmas Lights	£12,500
Little London Food Pantry Ramp	£9,135
Meanwood Valley Partnership Christmas Lights Switch On	£3,000
Meanwood Community Centre New doors	£15,000
Woodhouse Ridge Action Group : New Tool Store	£9,227
St Paul's Church Kitchen Refurbishment	£7,000
Total Spend	£99,228.00
Remaining Balance	£38,824.77

New Applications:

LCC Parks & Countryside- Tennis Court Upgrade Beckett Park and The Hollies: £70,890.03

This grant would support the upgrading of tennis courts across Beckett Park and The Hollies (10 in total) it would cover re-surfacing, painting, provision of new nets and gates.

Corporate Considerations

Consultation and Engagement

23. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

24. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

25. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30

2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

26. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

27. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

28. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

29. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

30. Members are asked to note/determine as appropriate

- a. Details of the Wellbeing Budget position and new applications listed (Table 1)
- b. Review of the minimum conditions (paragraph 13)
- c. Monitoring information of its funded projects (paragraph 17)
- d. Details of the Youth Activities Fund (YAF) position and new applications listed (Table 2)
- e. Details of the Small Grants & Skips Budget and new applications listed (Table 3)
- f. Details of the Capital Budget and new applications listed (Table 4)
- g. Details of Community Infrastructure Levy (Table 5)



Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham **Tel:** 07545604317

Date: 6th March For Information

Inner North West Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Updates by theme

Children and Families: Champion Cllr Pryor

The Children & Families Sub-Group met in January to plan the Youth Summit. This will now take place on Tuesday 14th May at the Civic Hall and then at Wheeler Hall .

Environmental Sub-Group : Champion Cllr J Akhtar

The sub-group has met in January and February. The meetings were attended by the Universities who provided an update on student changeover plans for

Summer 2024. The group have concentrated on the PSPO and on graffiti and arrangements have been made for Alison Lowe to visit Hyde Park on a walkabout to witness the extent of the graffiti and work out a plan to improve the neighbourhood

Climate Action: Champion Cllr I Wilson

At the launch of our climate champion role we made encouraging walking locally and supporting neighbourhood projects the priorities. Following the subsequent 'love your neighbourhood' community committee meeting, we got interest from some residents and activists in Hyde Park to run a project there. We have a meeting in March to start this. Additionally, we are working to create a 'walk and cycle to school' scheme in our area, and are supporting the Clean Air Day on Moor Road project

Health and Well-Being: Champion Cllr A Marshall Katung

Public Health Update

FEBRUARY 2024

Suicide Prevention

Suicide Prevention Training for Childrens Centre Staff / Family Outreach Workers / Family Workers in the Burly, Woodhouse and Little London neighbourhoods.

LCC Public Health have received requests for suicide prevention training for front line staff. Public Health are currently compiling a list of resources and in the meantime this training is available.

- **13th March 2024-**
 - [SafeTALK – Being You Leeds - Community Links \(commlinks.co.uk\)](https://commlinks.co.uk)
- **11th April 2024-**
 - [SafeTALK – Being You Leeds - Community Links \(commlinks.co.uk\)](https://commlinks.co.uk)

And this on-line training. [ZSA Suicide Awareness Training \(frank-cdn.uk\)](https://frank-cdn.uk) provided by the **NHS** and Zero Tolerance Suicide Prevention Alliance.

For more information please contact: Ryan Rothery Ryan.Rothery@leeds.gov.uk

Illegal Money Lending Team-Offer to Partners

Stop the Loan Sharks!

There have been reports of illegal money lending individuals and organisations unregulated by the Financial Standards Authority in the area who are targeting vulnerable residents on low incomes. They charge punitive rates and can meet slow payments with threats of menace. The ILM team have a free 40-minute training sessions as well as a whole host of resources such as posters, kids colouring books, key ring, pens and posters to illustrate where local families can go to get help and support if in debt to loan sharks. Please see attached flyer.

For more information please contact: Trish Cassidy Trish.Cassidy@birmingham.gov.uk

Rising Cases of Measles

Cases of measles are rising, particularly amongst teenagers, young people and unvaccinated / under vaccinated communities. Measles is very infectious and can spread rapidly if people have not had at least one dose of the MMR vaccine.

The MMR vaccine is available free on the NHS whatever the person's age.

You can find out more [here](#).

Cleaner Neighbourhoods Team Update Headingley & Hyde Park + Little London & Woodhouse Wards

This report is in relation to work completed by the Cleaner Neighbourhoods Team for both street cleansing and environmental action.

Street Cleansing

Demand for service requests is currently on the higher side compared to most wards and the team are doing a good job of having a quick turnaround time on these. Jobs involving de-weeding or cutting of vegetation are taking the longest due to being lower priority than the majority of our other responsibilities, service requests are prioritized based on risk to public health. Due to the financial crisis, we have struggled with staff levels across the wards but have still managed to keep on top of the workload. We are currently working on a joint project with Capable Guardians which includes them providing funding for extra area improvements across the city, our wards have personally benefitted from the projects by way of over 10 tonnes of fly tipped waste being removed from bin yards using this additional funding.

Enforcement

Our enforcement workload is going well. The amount of service requests our wards receive for enforcement is also very high, but we have a constant flow of cases concluding as new cases come in. Due to the service request/student changeover workload most of our workload is reactive, whilst most of the pro-active work is picked up in the education section with out Street Warden, James.

Education

James (Street Warden) is still making great strides using an educational approach to address waste issues within the wards and is receiving regular positive feedback from all different areas of the community.

PSPO

The PSPO is still performing well from a waste perspective and we are seeing gradual behaviour change in the areas we are able to enforce. Due to the success of the PSPO enforcement, we do receive many request to roll it out to other parts of the ward, but we don't currently have the resources available to do this, and unlikely to gain any resource due to the current financial crisis.

Housing Advisory Panel

HAP applications approved at the last HAP meeting on 8th February –

INW_16_2324 Oatland Wall – Mural, Match funded with Climate Action Leeds. Will be completed with children from Little London primary school, years 5 and 6.

INW_28_2324 Beavers Court – Waste – Door knocking exercise to take place with Housing officer and tenant engagement officer.

INW_29_2324 Litter Pickers – Weetwood.

INW_30_2324 OPAL Solar Panels – Weetwood, Match funded.

INW_31_2324 Rhinos Sport Camps to take place in the Little London and Woodhouse ward in collaboration with Little London primary school.

INW_32_2324 Burley Womens Group – Digital equipment, Match funded by Hamara healthy living.

INW_33_2324 Little London Childrens Centre – Under 1s group, Match funded.

INW_34_2324 Hyde Park Source, Match funded.

INW_35_2324 Oblong Home Learning, Match funded.

Final HAP meeting to take place Thursday 21st March.

Budget Summary Sheet 2023/24 Inner North West

	Totals	Budget	2023/24 Expenditure
Budget for 2023/24	£29,228.75		
Carry Forward from 2022/23	£250.96		
TOTAL 2023/24 BUDGET	£29,479.71		94.46%
Approved Budget Spend 2023/24	£27,847.38		% available
Available Budget (Balance)	£1,632.33		5.54%

Indicative contributions £146,990.34

In discussions to support HAP members engagement with the Community Committee going forward.

Currently looking at supporting a Repair Café in Little London community centre alongside the pantry, proposing to support the implementation of the repair cafés across the INW.

Carry Forward from 2022/23	£250.96	
TOTAL 2023/24 BUDGET	£29,479.71	% available

Employment and Skills – Champion Cllr Kayleigh Brooks

Employment and Skills

Date: 31st

January 2024

Universal Credit

The number of people who are claiming Universal Credit (UC) due to unemployment, as of November 2023, in the Inner North West Community Committee area is 3,555. This is an increase of 97% since March 2020, pre-pandemic levels, and an increase of 28 claimants on the previous month.

The table below shows the number of people claiming Universal Credit (Not in Employment) in the Inner North West Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		October 2023		November 2023	
	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	48,825	9.4%	49,108	9.4%
Inner North West	1,802	2.3%	3,527	4.5%	3,555	4.6%
Headingley & Hyde Park	549	1.9%	1,084	3.7%	1,090	3.7%
Little London & Woodhouse	862	2.6%	1,585	4.7%	1,601	4.7%
Weetwood	391	2.7%	858	5.9%	864	6.0%

*Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills (E&S) Activities and Provision

The table below shows the number of people supported by the E&S Service from the Inner North West Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2023/2024 (Apr – Dec)	2022/2023 (Apr – Dec)	2023/2024 (Apr – Dec)	2022/2023 (Apr – Dec)	2023/2024 (Apr – Dec)	2022/2023 (Apr – Dec)
Inner North West	1,224	1,091	291	199	347	357
Headingley & Hyde Park	338	287	77	56	89	97
Little London & Woodhouse	695	618	168	113	188	185
Weetwood	191	186	46	30	70	75

During April – December 2023

- 9,799 people accessed the Service, 1,224 of whom were residents from the Inner North West.
- Supported 2,457 people into work, 291 of whom were residents from the Inner North West. Customers were supported into work across all sectors with the largest numbers in construction, health and care including childcare, manufacturing, ICT, digital and comms.
- Supported 2,975 people to improve their skills, 347 of whom were from the Inner North West.

Leeds Employment Hub

A single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city. Further funding has been secured which will see the role of the Advisors continue until at least March 2025.

All Jobshops are open, 5 days a week for face-to-face appointments which includes City Centre. There is also a pop up Jobshop at Headingley Community Hub, Tuesday 9:00-17:00. The Community Hub Mobile bus runs Monday - Friday, the schedule stops include Friday 1:30pm to 3:30pm OPAL Centre, Tinshill or Children's Centre, Ireland Wood (alternating weeks).

Community Learning

Community Learning provision continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which includes face to face within a community setting, online and through distance learning, opening

models which includes face to face within a community setting, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.

Between April - December 2023, 3,554 people started a Community Learning course. There were 559 courses delivered at 118 venues, in addition, there were 17 courses delivered on-line. In the Inner North West area, there were 200 courses delivered at 13 venues, and 376 people started a course.

For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>

Employment & Skills had a full Ofsted Inspection from 11th – 14th December 2023. The Community Learning provision was graded Outstanding across all areas, the first Local Authority to achieve the Outstanding judgement since the new Education Inspection Framework (EIF) commenced in September 2019. The inspectors found:

- Adult learners gain valuable skills, which often transform their lives.
- They benefit from a highly ambitious curriculum that meets a diverse range of needs across the city, widens participation in learning, improves life chances and develops stronger communities.
- Subcontractors are carefully selected with expertise in community learning to enable them to meet the needs of specific local communities and groups, and to meet skills priorities.
- Subcontractors deliver highly effective, bespoke programmes to support the most vulnerable learners to access education.

The first event Community Learning Celebration Awards took place on the 18th July 2023 at Leeds Civic Hall. This event celebrated the accomplishments of all learners and tutors and embraced their future progression into further/high education, volunteering and/or employment.

Multiply

Multiply is the free, government funded, adult maths support programme, part of Levelling Up, Skills for Life. The programme is aimed at helping adults to improve their maths skills and boost their number confidence. E&S are developing and delivering courses and activities through partnerships with community organisations and other partners; to help people use numeracy to manage their money; for parents wanting to increase their numeracy skills in order to help their children.

Delivered Events and Activities

- **IMI Precision** at their Woodhouse site, redundancy support provided to 30 staff. Full site redundancies, staggered from December 2023 to March 2024. Invited businesses to

present current opportunities. Provided IMI staff with Employment Hub support details and information of opportunities. 3 Job offers have been made so far from the support provided.

- **Connecting Communities to Health and Care Careers** 19 Information and Assessment Sessions were delivered from July to December 2023. 197 people engaged in the sessions of whom 82 were referred to pre-employment courses, 23 referred into We Care Academy and 68 were referred for Numeracy and Literacy support via Community Learning.
- **School and College Engagement and Delivery** during July – December 2023, delivered 55 activities to a total of 5,660 young people, 596 parents and carers and 129 teachers. This included 48 Apprenticeship Awareness sessions delivered at 27 schools to a total of 3,730 young people, 518 parents and 119 teachers. The sessions were delivered at the following schools in the West of the City:
 - Cardinal Heenan Catholic High School, Coop Academy Priesthorpe, Dixon Unity Academy, Farnley Academy, Horsforth School, Lawnswood School, The Pennington Centre, Springwell Academy, Ruth Gorse Academy and Leeds College of Building.
- **Security Recruitment Event** at the City Centre Community Hub held on the 27th July 2023. Advisors engaged with 53 customers and DWP for a Sector-Based Work Academy Programme (SWAP) Fair on 27th September 2023.

A tech careers information session was delivered at Leeds Maximus office on 6th September 2023. This session provided information to 15 employment advisors and team members to let them know about tech career options and entry routes to help support their customer groups into sustainable

- **Black Young Professionals** event held at the Infinity Works office in Leeds on 6th September 2023, 25 people attended. The team promoted upcoming events and support for finding employment in Leeds, the aim was to encourage a diverse audience to consider digital and creative careers.
- **Leeds Tech Careers Launchpad 3.0 - Getting Hired in Tech** took place at BJSS office in Leeds City Centre on 20th September 2023. Guest speakers from BJSS, Glean and NHS LTHT joined the session to provide guests with knowledge and tips on getting hired in tech roles. 40 people attended.
- **The Leeds Digital Careers Fair (LDCF) 2023** took place on 26th September 2023, at the Leeds First Direct Arena. The event was aimed at those new to a career in tech and digital. 4,000 attendees were given an opportunity to engage with a range of tech training providers and employers to find out about the diverse career opportunities available, plus attend interesting talks and demonstration sessions.
- **Virtual Careers Expo (LDCF)** as part of Leeds Digital Careers fair, a virtual careers expo was launched on 26th September until 31st December 2023. This was an immersive platform for young people to access careers and skills information and opportunities in Leeds, with a focus on our emerging sectors. A mini roadshow also took place at 3 higher education venues to showcase the virtual careers expo to students and encourage sign ups, allowing more students access to the emerging sector careers information.
- **Reducing Re-Offending:** Jobs Fair was delivered at HMP Wealstun 28th September 2023. 7 organisations attended with Advisors engaging with 60 prisoners to offer support on their release.
- **UK University Search Jobs Fair** held at Elland Road on 17th October 2023. 480 young people aged 15-19 attended. Delivered a presentation on benefits of doing an Apprenticeship to approximately 180 of the attendees.
- **SEND Employment** Forum was launched by E&S on 17th October 2023 at the City Museum. 100 people attended and covered:
 - How to help young people with additional support needs take their first step on the career ladder
 - Pathways to employment, including supported internships
 - How you can help to build an inclusive workforce across the city

- How to sign up for a supported internship
- **Jobs Fairs** Community Hubs working in partnership with DWP delivered the following:
 - Youth Jobs Fair at City Centre Hub 27th October 2023.
 - Jobs Fair at Kirkgate Market 20th October 2023.
 - Over 50's Jobs Fair at City Centre Hub 22nd November 2023.
- **Have a Go Fortnight** as part of the national Lifelong Learning campaign, local partners delivered taster and have a go skills sessions from 6th November 2023 to 17th November 2023. The focus was on digital and other priority sector skills as part of the fortnight of activities, aiming to encourage adults to undertake further learning to help progress their career. 4 skills taster sessions took place with 26 people attending the in-person and on-line sessions.
- **Refugee Jobs Fair** held at the Civic Hall on 7th November 2023, 71 refugees and migrants attended, with lots of previous experiences and transferable skills.
- **The BIG Social Care Jobs Fair** was delivered on 15th November 2023 at the Bridge Community Church, Burmantofts. The event was co-ordinated in partnership with We Care Academy and provided information and opportunities for people interested in accessing roles within the care sector. 304 visitors attended. 27 employers provided opportunities offering interviews, collected CVs and distributed applications form. Employers included Children's Residential, private care homes and Adult Social Care. E&S Advisors also provided support, 10 job offers were made on the day.
- **Leeds Creative Skills Festival** returned to the Leeds first direct arena on 20th November 2023 with exhibitors showcasing opportunities in the creative and cultural sector. The event offered the 3,081 visitors a chance to speak to 63 exhibitors including training providers, colleges and universities who offer creative courses; talk to employers; attend interesting speaker sessions to learn about creative careers, skills and pathways; and also offered interactive activities. 9 Leeds schools block booked students and were sent the targeted LCSF23 presentation prior to the event.
- **EME (Elected Home Educated) Community Forum** held on 23rd November 2023 at Civic Hall, attended by parents/carers and young people to gain a better understanding of various opportunities available to them in Leeds. Offered support and guidance for post 16 options through E&S.
- **Migrant Access Project** 8 week facilitated training programme for 14 migrants new to Leeds. The event took place at Dewsbury Road Community Hub with guest speakers sharing information about their services which included DWP, West Yorkshire Police (WYP), Prevent and Employment and Skills (E&S).
-

Planned Events and Activities

- **Careers in Catering** recruitment information and interview sessions planned for 24th January 2024 at City Centre Community Hub to support promotion of kitchen assistant posts in schools across the city.
- **Leeds Apprenticeship Recruitment Fair** will take place on 5th February 2024. Visitors can find out more about Apprenticeships and meet with providers and employers. Over 100 organisations have booked stands to exhibit at the event and approximately 6,000 visitors are expected on the day.
- **Smart Works Jobs Fair** at Leeds Beckett University Students' Union planned for 8th February 2024. This event will provide information on vacancies, Apprenticeships and supported internships to all attendees.
- **Migrant Access Project** 8 week facilitated training programme for migrants new to Leeds, starting January 2024. The advisors will attend the event taking place on 9th February 2024 at Compton Community Hub with guest speakers sharing information about their services.

- **Leeds Local Offer** event planned for 21st March 2024 at the Pudsey Civic Hall. The event will provide a marketplace where families of children with special educational needs and disabilities in the city can find out about services available to them.
- **Connecting Communities to Health and Care Careers** fortnightly Information and/Assessment Sessions will be delivered at sites across the Priority Wards and City Centre Hub. The sessions will continue to support recruitment to roles within the Health and Care sector, including Adult Social Care, Children’s Residential Practitioner and Administrative roles. Additional Community Learning provision will also be in place.
- **Reducing Re-Offending** a planned pilot to offer support to prisoners due to be released into Leeds from HMP Wealstun will be offered early in the new year. Advisors will establish contact with the identified group prior to release to enable support in accessing employment and training opportunities when resettled.
- **Digital skills bootcamps with UA92 and Microsoft** on-line and Tech North training centre. Working with UA92 and Microsoft to support 2 digital skills bootcamps to be delivered to Leeds residents, to upskill them in areas of Cloud and Data. On completion of the 10-week bootcamp, graduates will be supported to gain employment in the tech sector.

Employer Engagement

Within the last year the Service has supported 385 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

E&S provides a school brokerage service 32 businesses provided activities to approximately 1,680 young people at 6 events. The events included a careers fair, 4 mock interview sessions and an employability session.

A Business Sustainability Event was delivered on How to Build a Greener Future, in partnership with Leeds Beckett University and West Yorkshire Combined Authority E&S delivered the first Business Sustainability Breakfast Event in Leeds with over 20 businesses signing up to attend. Guest business speakers included Dawn O’Keefe, Co- founder and Director at Shine and Jannice Dye, HR Manager at C-Capture shared their green journey experiences to date and plans for the future. Businesses attending the event found out about a range of support options available:

- Measuring their environmental impact, understanding how climate change might affect their operations and taking steps to improve energy efficiency or flood resilience measures.
- Ensuring they attract, develop and retain a greener, healthier and inclusive workforce.
- Accessing research and academic expertise to enhance their business.

The Employment and Skills Business Newsletter that provides information and resources to support businesses’ workforce needs across the city, also including the upcoming sustainability breakfast events, Leeds Inclusive Employers Network and T-Level support. The newsletter will be published every 2 months to approximately 5,000 subscribers. To find out more please visit: www.inclusivegrowthleeds.com

Further Information

The Service has several communication channels and social media accounts that promotes events, jobs fairs, job vacancies, Apprenticeships, and courses. Please link to our accounts: linktr.ee/eandsleeds

Facebook: facebook.com/eandsleeds

X (Twitter): twitter.com/eandsleeds

Instagram: instagram.com/eandsleeds

Social Media

3. The Inner North West Community Committee Facebook Page now has more than 1K followers

Consultation and Engagement

4. The Community Committee has, where applicable, been consulted on information

Equality and Diversity/Cohesion and Integration

5. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

6. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
7. 76Vision for Leeds 2011 – 30
8. Best City Plan
9. Health and Wellbeing City Priorities Plan
10. Children and Young People's Plan
11. Safer and Stronger Communities Plan
12. Leeds Inclusive Growth Strategy

Resources and Value for Money

13. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

14. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

65. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

15. The report provides up to date information on key areas of work for the Community Committee.

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Report of the City Solicitor

Report to: Inner North West Community Committee, [Headingley & Hyde Park, Little London & Woodhouse, Weetwood]

Report author: Debbie Oldham, Governance Officer, 0113 3788656

Date: 6th March 2024

For decision

Dates, Times and Venues of Community Committee Meetings 2024/2025

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice.

5. The proposed meeting schedule for 2024/25 is as follows:

- **Wed, 17 Jul 24, 6pm**
- **Wed, 25 Sept 24, 6pm**
- **Wed, 11 Dec 24, 6pm**
- **Wed, 19 Mar 25, 6pm**

Meeting Days, Times and Venues

6. Currently, the Committee meets on a Wednesday at 6.00pm and the proposed dates (above) reflect this pattern.

7. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times which would maximise the accessibility of the meetings for the community.

Options

8. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2024/25.

Recommendations

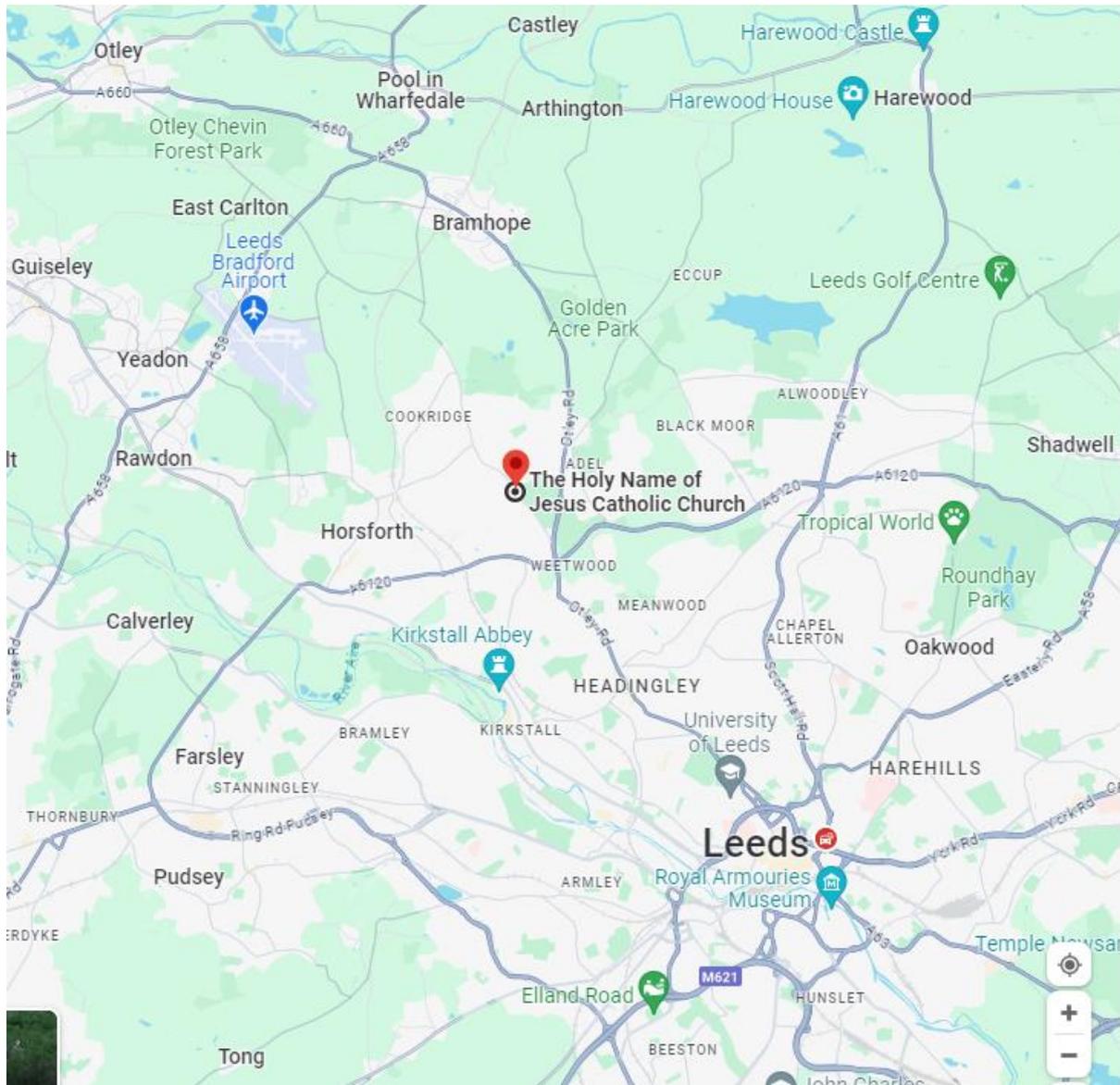
12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2024/25 municipal year (as detailed above).

Background information

- Not applicable

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